



Partners for Performance
Investing in NWPA Workforce

PARTNERS FOR PERFORMANCE BOARD MEETING

Friday, January 13, 2023 at 9:48 AM
Via Microsoft Teams

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; Commissioner Robert Snyder, Forest County; Erie County Executive Alternate Charlie Bayle, Erie County

ABSENT: Commissioner Chip Abramovic, Venango County; Commissioner Tricia Durbin, Warren County

BOARD STAFF: Lisa Miller, Lisa Stalnaker, Deb O'Neil, Susan Richmond, Carrie Symes

VISITORS:

Diona Brick, Fiscal Agent

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENT

Commissioner Henry called the meeting to order at 9:48 a.m. Roll call was taken. It was noted that there was a quorum. No public comment was received. The meeting was recorded and the agenda was posted in the chat.

APPROVAL OF MEETING MINUTES

The minutes for the November 18, 2022 Partners for Performance board meeting were presented for approval.

MOTION

It was **moved** by Commissioner Snyder and **seconded** by Commissioner Brosius to approve the minutes for the November 18, 2022 meeting as presented. All were in favor. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

The previous action item regarding a severance package has been tabled until counsel has been hired.

PFP HR LEGAL COUNSEL UPDATE

Commissioner Henry noted that he does not recall receiving the forms to authorize a contract for legal counsel for PFP. Lisa Miller will resend the forms and text Commissioner Henry when they are sent.

HEALTH BENEFITS RENEWAL FOR EFFECTIVE DATE MARCH 1, 2023

Lisa Miller noted that she has been working with DJB Group on the new rates and selection of a plan for health benefits for PFP staff. Plan details included in the meeting packet were reviewed. The broker has recommended staying with UPMC Health Plan, as it has the most beneficial package. This will result in a 12-13% increase in cost over last year.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Erie County Executive Alternate Bayle to approve the renewal of UPMC Health Plan for staff medical benefits as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

ADDITIONAL PAID HOLIDAY

Lisa Miller noted that the current PFP holiday schedule does not align with state closures. The state has an additional day off in 2023, since Christmas is on Monday and the state will authorize closures for the next day, Tuesday, December 26. Therefore, she is requesting an additional paid holiday for Christmas 2023 to better align with state closures.

MOTION

It was moved by Commissioner Brosius and seconded by Commissioner Snyder to approve one additional paid holiday at Christmas to align with state closures. All were in favor. There were no abstentions. Motion passed and carried.

HIRING UPDATE

Lisa Miller reported that she is preparing for second-round phone interviews for the Information and Communications Specialist job posting. The Program Specialist Youth vacancy created by the resignation of Julie Price has been posted. Staff are covering all duties in the interim.

EXECUTIVE SESSION

No executive session was needed.

OTHER BUSINESS

Lisa Miller reported that she was notified that mileage rates have increased slightly, so she is updating the mileage forms for PFP accordingly.

ACTION ITEMS

Lisa Miller will resend the forms for authorizing a contract for a PFP Solicitor to Commissioner Henry and will text him when they are sent.

ADJOURNMENT

MOTION

It was moved by Commissioner Snyder and seconded by Erie County Executive Alternate Bayle to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting adjourned at 9:52 am.

Meeting Advertised in The Derrick		
Minutes Submitted	Deb O'Neil	02/07/2023
Minutes Approved	Partners for Performance Board	03/10/2023
Minutes Posted	https://www.nwpajobconnect.org/wdb/pfp-meeting-archive	